



October 3, 2018

Dear Parents, Guardians, and Caregivers:

The [redacted] High School faculty invites you to join us for our upcoming optional Parent-Teacher conferences on **Wednesday, October 17<sup>th</sup> from 6 pm to 8 pm.**

One of our primary goals in high school is to encourage students to develop more independence and take greater ownership of their learning. As such, we feel it is important that students and families check PowerSchool and BlackBoard regularly to stay up-to-date with academic progress. In alignment with these goals, Parent-Teacher conferences are designed to promote an additional level of support for students who would benefit from this opportunity for more focused dialogue regarding student learning. Please understand that while we know that time for high school conferences is extremely limited, we are committed to communicating with families throughout the school year to support your student.

If you would like to schedule a Parent-Teacher conference with any of your child’s teachers, please navigate to [redacted] to access our online scheduler. The website portal will open at 7 p.m. on Sunday, October 7<sup>th</sup> and will close at 4 p.m. on Monday, October 15<sup>th</sup>.

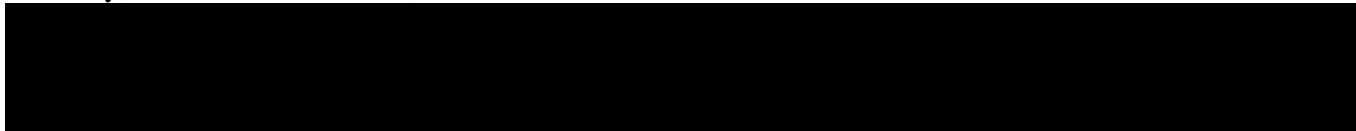
Please note that each teacher can be scheduled for only eight appointments during the evening. Once a teacher’s appointments have been filled, you may email [redacted] to request a “call back” from the teacher. Be sure to include your name, your best contact information, your student’s name, and the name(s) of the teacher(s) with whom you were unable to schedule a conference. The teacher(s) will then be notified of your interest and will contact you at a later time.

It is important to stress that your student's counselor and our college access counselor are available to answer your questions. They, along with our teachers, look forward to conversations which will support student success.

Thank you for your cooperation. We look forward to continuing our partnership with our [redacted] families.

If you have any questions regarding this process, please call [redacted]

Sincerely,



Principal

Activities & Athletics

Asst. Principal

Asst. Principal

Asst. Principal

