



4 Focused Discussions Feedback

Name of Family Engagement Lead: Krista

Region: 4

School: Madison

Topic	Focused Discussions Meeting Date	Participants (Ex. principal, Title I reading teacher, social worker, 1 st & 2 nd grade teachers)	What worked well in this focused discussion? How do you know?	What did not work well in this focused discussion? How do you know?	What are next steps for you and/or the school team?
#1 Getting started	11/25/19	<ul style="list-style-type: none"> - Krista Dickens, P4L Coach - Bill Mayer, Principal - Eric Thomas, Assistant Principal - Jill Myers - Teresa Oshaben - Jovette Hiltunen, District Literacy Coach - Pam Kennedy, RELS 	<ul style="list-style-type: none"> - All NES staff invited to meeting attended - Not many questions when the P4L process and materials were explained/ shared. - All in attendance said they would like to be part of the team . - Someone took notes. - Everyone brought calendars to set next mtg date. - Principal keeping chart paper with P4Ls work. Krista keeping notes. 	<ul style="list-style-type: none"> - One of the two administrators in attendance had to leave the 2nd half of the meeting to address a student with behavior issues. - All staff made contributions to the conversation, some more than others. Hoping to increase participation from all. 	<ul style="list-style-type: none"> - Have "Taking Stock" conversation.
#2 Taking stock	11/25/19	<ul style="list-style-type: none"> - Krista Dickens, P4L Coach - Bill Mayer, Principal - Eric Thomas, Assistant Principal - Jill Myers - Teresa Oshaben - Jovette Hiltunen, District Literacy Coach - Pam Kennedy, RELS 	<ul style="list-style-type: none"> - All were engaged in the conversation. - Quickly listed activities. Everyone was familiar with the activities and they spoke of them positively (with pride). - Created a full list. - Had honest conversation about which activities aligned to the four 	<ul style="list-style-type: none"> - 	<ul style="list-style-type: none"> - Set date for next two meetings: 12/2/19, 12:30-1:30 and 1/24/20, 12:30-1:30



			<p>factors of effective family engagement (P, SW, LL, C).</p> <ul style="list-style-type: none"> - Principal tweeted about the event (Twitter Handle: @mayer1nes). SST4 retweeted (@SSTRegion4). All activities listed supported child’s language and literacy. 		
#3 Looking deeper	12/2/19	<ul style="list-style-type: none"> - Krista Dickens, P4L Coach - Bill Mayer, Principal - Eric Thomas, Assistant Principal - Jill Myers - Teresa Oshaben 	<ul style="list-style-type: none"> - Assigned a time keeper and a note taker. Started and ended on time and completed discussion topics 3&4. - Easily identified activities that were most and least impactful. - Picked Family Literacy Night. Identified student goals: to promote enjoyment/ interest in reading, increase quality time with adults, and to engage in some different age appropriate literacy activities. Parent goals: to increase quality time with children, increase parents knowledge of the importance of 	<ul style="list-style-type: none"> - District Literacy Coach was unable to attend this meeting. - Wanted to combine a couple of activities from Taking Stock List but were ok to just focus on one. 	<ul style="list-style-type: none"> - Ready to go conversation.



			<p>lang/ literacy and develop their skills to support it. Barriers: transportation, sports/ work schedules, ESL lang issues. Motivates families: food, prizes, social media. Eliminating barriers: provide interpreter, transportation, schedule carefully with sports if possible, offer during day and evening. Opportunities for same goal: showcase adults/ students interest in reading and share info about ways to support L/L. Incentives: food, prizes, social media. Different ways to support: participate by helping run event, parents share their love of reading.</p> <ul style="list-style-type: none">- Next steps: may use some of these ideas to enhance their Spring Literacy Night.		
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#4 Ready to go	12/2/19	<ul style="list-style-type: none">- Krista Dickens, P4L Coach- Bill Mayer, Principal- Eric Thomas, Assistant Principal- Jill Myers- Teresa Oshaben	<ul style="list-style-type: none">- Reviewed and recorded NES Leadership Teams already established.- Decided P4L needed to be its own team and would communicate with BLT, PTO, and ELT (literacy team).- Reviewing suggested members was helpful. Team was able to generate a list of parents and staff to invite that had different roles and would be able to provide different perspectives. Conversation about a few potential families members that have NOT been part of NES's family events in the past so that they may share why/ how we could reach them and other like them.- Drafted 8 family members and 8 staff with a variety of roles and perspectives.		<ul style="list-style-type: none">- Next mtg 1/24/20, 12:30-1:30 which will focus on inviting rest of team members.- On 12/16/19 during p4L Webinar: need to ask about how to access \$5000...building team/ principal hasn't heard anything about it. Team may want to use to [provide compensation to P4L members for their time at upcoming meetings.
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