**Observer’s Notes**

**3 minutes speaking/listening, 1 minute debrief**

|  |  |
| --- | --- |
| **What do you see and hear?** | **Notes** |
| Opening statement to welcome the conversation |  |
| **P**ausing for active listening |  |
| **P**araphrasing to check understanding |  |
| **P**resuming positive intent to model acceptance |  |
| **P**owerful questions:   1. What’s working? 2. How do we know? 3. What isn’t working? 4. How do we know? 5. What are our next steps? |  |
| Body Language |  |
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